

Upper Mississippi Academy
Board of Directors Meeting Minutes
Tuesday, July 21, 2020; 4:45-6:45pm
Location: Google Meet:

Attendees - voting members in green

Zoe Breimhorst
Amy Erickson
Theresa Goette
Ella Kearney
Chad Lauber (Vice Chair)
Pat Maxwell
David Born
Genna Thompson (Treasurer)
Cassie Rouse
Amy Elverum

Welcome

Recognition of new Board members

New Board members were recognized:

- David Born, parent member, 7/1/2020 - 6/30/2023
- Jean Fowler, teacher member, 7/1/2020 - 6/30/2023

Public comment

- Chad Lauber commented on using UMA GSuite accounts and likes to Board shared drives for document distribution rather than sending as a .zip file attachment. The general sense is that it works fine and we can proceed in this manner going forward for Board packet and other document distributions related to UMA Board business.
- Myisha Holley resigned from the Board effective immediately

Board Officer Election

Nominate and elect officers for FY21

Board Officer candidates were nominated as follows:

1. Chair - Chad Lauber - Zoe nominated Chad, Pat seconds
2. Vice Chair - Zoe Breimhorst - Chad nominated Zoe, Pat seconds
3. Treasurer - Genna Thompson - Chad nominated Genna, Zoe seconds
4. Secretary - David Bourn - Zoe nominated David, Chad seconds
- Jean Fowler Chad nominated Jean, Pat seconds

Motion - Cassie Rolt brought a motion to the table to extend the nominating process to those voting Board members not in attendance. Chad seconds.

The motion was put to a voice vote, and the motion carried 6 yay to 0 nay.

Chad brought a motion to vote via electronic ballot after the nomination period expired on July 24, 2020. Zoe seconds.

The motion was put to a voice vote.

The motion carried 6 yay to 0 nay.

Approvals

Current agenda and previous month's minutes

Chad brought a motion to approve the June 2020 Board meeting notes and the current agenda for the July meeting. Pat seconds.

The motion was put to a voice vote. The motion carried 6 yay to 0 nay

Board FY21 meeting schedule

Cassie proposed moving the start time for the monthly UMA Board meetings in FY21 to 5PM. After a brief discussion the Board agreed to leave the start time at 4:45 PM.

The FY21 monthly Board meetings will be held the third Tuesday of the month from 4:45 PM to 6:45 PM.

Board member training

Amy Erikson provided an update on Board member training. It was noted that Board members are required to complete online training within six months of assuming a position on the UMA Board of Directors. This is in process and we are currently compliant with this requirement. Amy Elverum has provided user accounts and temporary passwords for the online training website.

Board Member Conflict of Interest Disclosures

This is in process and Teresa is collecting the signed documents.

Consent Agenda - Reaffirmation of June Motions

Reaffirm June BOD motions to assure quorum

The Board established there was a quorum in attendance at the June meeting. Consequently no reaffirmation was required.

5:40

Finance Committee Report

Teresa provided a brief financial update. Pat raised a question regarding the rate of return provided by our Bank on our current funds, and proposed that the Finance Committee members look for a better rate of return. Theresa agreed to follow up on this item with our current bankers.

Director Report

Enrollment, transition to hybrid instructional model, and operational update

Amy Erickson provided a report on preparations for a hybrid education model for the Fall term at UMA. She pointed out that as a Charter School we do have more flexibility than some of the larger public school districts, and that this may drive increased enrollment as the school year approaches. Under current MDH and MDE advisement UMA can hold in person classes. This may change by late August. In that case UMA would move to 100% remote instruction.

Amy noted that UMA has invested over the summer in both PPE for staff and students and technology equipment for teachers and classrooms that will help enhance the distance learning which will be in place from day one of the academic year at UMA.

Amy also discussed feedback she had received from staff who were planning on returning to the classroom, and those who cannot return for a variety of reasons, and will be teaching remotely. Amy outlined the daily health and hygiene measures including taking students temperatures, cascading escalation procedures and contact tracing and identification. The hours for nursing staff have been increased for the 2020/2021 school year at UMA.

Amy also provided an update on targeted marketing communications, and that this effort had produced some new enrollment.

Adjourn

Chad motioned to adjourn the meeting at 6:25 PM. Pat seconds. Motion carried. The meeting adjourned.