

**Upper Mississippi Academy
Board of Directors Meeting Minutes**

Tuesday June 16, 2020; 4:45 -6:45 p.m.

Virtual Meeting: Google Hangout meet.google.com/cpn-jyzc-zjf
(US)+1 615-813-1003
PIN: 508 931 967#

Location: Upper Mississippi Academy, 3rd Flr Cafeteria

Attendees

- Arslan Aziz (Co Director)
- **Zoe Breimhorst**
- Amy Elverum (Co Director)
- Amy Erickson (Guest - Executive Director starting 07/01/2020)
- **Lesley Ernst**
- Jean Fawver (Guest - Board Member Elect)
- Theresa Goette (Bergen KDV)
- Ella Kearney
- **Joe Klancher**
- **Chad Lauber**
- **Pat Maxwell**
- **Genna Thompson**

Welcome

Approvals

- Motion to approve June 2020 agenda - Pat Maxwell
- Second - Chad Lauber
- Motion approved

- Motion to approve May 2020 minutes - Zoe Breimhorst
- Second - Pat Maxwell
- Motion approved

Public Comment

- Amy Erickson thanked current and exiting UMA Board members, current and exiting administrators, the search committee, staff, and families.

Board Roster

- The UMA Board Roster was reviewed.

- Motion to approve/adopt 2020-21 UMA Board Roster with 3 teachers, 3 community members, 4 parent members - Pat Maxwell
- Second - Chad Lauber

- Motion approved

Student Representation

- Motion to adopt a policy to have a non-voting student member on the UMA Board with one edit changing the word ‘embarrassing’ to ‘inappropriate’ - Zoe Breimhorst
- Second - Pat Maxwell
- Motion approved

Designate Authorized Officials

- Motion to Designate Authorized Officials as follows:
Designation of an Identified Official with Authority for Education Identity Access Management The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties, and will revoke that user’s access when it is no longer needed to perform their job duties. The Directors recommend the Board authorize **Amy Erickson, amy.erickson@umissacademy.org, EDIAM user ID ExecDirUmissAcademy and Amy Elverum, amy.elverum@umissacademy.org, EDIAM user ID aelverum** to act as the Identified Official with Authority (IOwA) for **Upper Mississippi Academy, District 4210-07.** - Lesley Ernst
- Second - Pat Maxwell
- Motion approved

- Motion to designate Amy Erickson as the Title Grant programs Authorized Representative - Pat Maxwell
- Second - Chad Lauber
- Motion approved

Finance Committee

- Current financial information was presented and discussed.

- Motion to adopt the 2020-2021 original budget as presented:
 - General Fund Revenues of \$5,230,996; Expenditures of \$5,228,096; Transfers Out of \$2,900
 - Food Service Fund Revenues of \$24,200; Expenditures of \$27,100; and Transfers In of \$2,900
 - Community Service Fund Revenues of \$7,000 and Expenditures of \$7,000

- Pat Maxwell
- Second - Chad Lauber
- Motion approved

- Motion to grant Amy Elverum authority to sign promissory note agreement with Exchange Street 1963 LLC subject to UMA Board review of contract within 5 days (by June 21, 2020) and contingent upon resolving any concerns of Board Members - concerns to be raised via email to UMA Board Chair and UMA Board Treasurer by June 21, 2020 - Pat Maxwell
- Second - Zoe Breimhorst
- Motion approved

Facilities Committee

- A Facilities Committee update was presented.

Fundraising Committee

- An update was presented on the Virtual Gala, which occurred May 28-30 2020.

Directors' Report

- Enrollment, facility, operations, and employee engagement updates were presented.

Transitions

- Departing UMA Board members/ad hoc members were acknowledged.

Adjournment

- Motion to adjourn - Lesley Ernst
- Second - Pat Maxwell
- Motion approved
- Meeting adjourned at 6:40 p.m.