

**Upper Mississippi Academy**  
**Board of Directors Meeting Minutes**  
Tuesday February 18, 2020; 4:45 -7:45 p.m.  
Upper Mississippi Academy (UMA) Room 2101  
19 E. Exchange St. - St. Paul, MN 55101

**Attendees**

- Arslan Aziz (Co Director)
- Amy Elverum (Co Director)
- **Lesley Ernst**
- Theresa Goette (Bergen KDV)
- Megan Haas (UMA Student Guest)
- **Myisha Holley**
- **Ella Kearney**
- **Joe Klancher**
- Eva Ngono (UMA Student Guest)
- **Cassie Rouse**
- **Cynthia Sarver**
- **Genna Thompson**

**Welcome**

**Approvals**

- Motion to approve February 2020 agenda with date and location (room number) correction - Lesley Ernst
- Second - Genna Thompson
- Motion approved
  
- Motion to approve January 2020 minutes with edit to change '990' to 'IRS form 990' - Cynthia Sarver
- Second - Ella Kearney
- Motion approved

**Open Board Positions**

- Determination of candidates was made for open Board positions - 1 community member and 2 parents expressed interest and the three will be invited to join the UMA Board of Directors for the remainder of the 2019-20 school year and two more school years, ending 06/30/2022.

**Finance Training**

- Annual Board training was provided for one hour, in the form of finance training.

**Finance Committee**

- Current financial information was presented and discussed.

**Facilities Committee**

- A Facilities Committee update was presented.

**Fundraising Committee**

- A Fundraising Committee update was presented.

**Directors' Report**

- Enrollment, facility, operations, and employee engagement updates were presented.
- Proposed amendment to enrollment procedures (proposed wording changes are in red):

Enrollment

III. ENROLLMENT PROCEDURES:

A. Interested families will submit applications up until the application deadline posted on the school website. The board of directors may change any year's deadline by resolution without changing this policy.

B. UMA will accept transfer requests for the current school year **until the end of the first week of fourth quarter for high school students and until May 1st for middle school students**, and new students for the following school year. Class size for each of the offered Middle School grades **are** capped at 84 students per grade. Class size for each of the offered High School grades **are** capped at 54 students per grade.

C. Formal recruitment of incoming students will begin in mid-October of each school...

- Motion to amend enrollment procedures (from enrollment policy) as presented above - Cassie Rouse
- Second - Cynthia Sarver
- Motion approved
- Motion to approve 2020-2021 UMA School Calendar with Semester 2 start date correction (in footnote) - Genna Thompson
- Second - Ella Kearney
- Motion approved

**Teacher-Powered Design Team (TPDT) Update**

- A Design Team update was presented.

**Board Retreat**

- Agenda and for and scheduling of a Board Retreat were discussed.

**Public Comment**

- Two UMA Guest Students gave an update on the Student Policy Committee, which is a branch of the Student Government.

**Adjournment**

- Motion to adjourn - Lesley Ernst
- Second - Cassie Rouse
- Motion approved
- Meeting adjourned at 8:43 p.m.