

**Upper Mississippi Academy**  
**Board of Directors Meeting Minutes**  
Tuesday December 18, 2018 @ 4:45 p.m.  
Upper Mississippi Academy (UMA) Cafeteria  
426 Osceola Ave. S. - St. Paul, MN 55102

**Attendees**

- Harry Adler (Executive Director)
- Arslan Aziz (Vice Principal)
- Amy Elverum (Associate Director)
- **Lesley Ernst**
- Theresa Goette (Bergen KDV)
- **Jenn Haas**
- **Joe Klancher**
- Craig Kepler (Ballard Spahr)
- **John Orenstein**
- **Genna Thompson**
- **Dan Trockman**

**Mission Minute**

- Board Directors and attendees voluntarily shared UMA mission in action anecdotes.

**Conflict of Interest Declarations**

- No conflicts of interest were declared.

**Approvals**

- Motion to approve December agenda with minor numbering corrections - Genna Thompson
- Second - Lesley Ernst
- Motion approved
  
- Motion to approve November minutes - Genna Thompson
- Second - Jenn Haas
- Motion approved

**Finance Committee Report**

- The monthly finance report was presented.

**Finance Training**

- Annual training for Board members was provided by Craig Kepler from Ballard Spahr law firm.

**Policy Review/Development**

- Discussion of a process for ongoing policy review and development occurred in order to clarify what policies are required and who will be responsible for maintaining policies.

**Executive Director's Report**

- Enrollment, marketing, operational, and facilities updates were presented.

**FY 19-20 Lease**

- Discussion was held on the FY19-20 lease and executive director authority.

**Public Comment**

- No public attended.

**Adjourn**

- Motion to adjourn - Dan Trockman
- Second - Joe Klancher
- Motion approved
- Meeting adjourned at 6:34 p.m.