

Board of Directors Meeting Minutes
Tuesday April 17, 2018 @ 4:45 p.m.
Upper Mississippi Academy (UMA)
426 Osceola Ave. S. - St. Paul, MN 55102

Attendees

- Harry Adler (Executive Director)
- Amy Elverum (Associate Director)
- **Lesley Ernst**
- **Jenn Haas**
- **Krista Hong**
- Theresa Goette (Bergen KDV)
- **Joe Klancher**
- **Chris Mortenson**
- **Dan Trockman**
- Jim Zacchini (IQS)

Welcome and Mission & Values Minute

- Attendees shared anecdotes about their experiences with the UMA mission and values over the past month.

Conflict of Interest Declarations

- No conflicts of interest were declared.

Approvals

- Motion to approve agenda with typo correction - Lesley Ernst
- Second - Jenn Haas
- Motion passed

- Motion to approve March 2018 minutes - Jenn Haas
- Second - Dan Trockman
- Motion approved

Finance Committee Report

- March financials were presented.
 - Federal IRS form 990 (Return of Organization Exempt From Income Tax) for 2016 was presented and discussed.

 - Motion to approve IRS form 990 - Joe Klancher
 - Second - Krista Hong
 - Motion passed

 - Motion to adopt the 2017-18 revised budget as presented:
 - General Fund Revenues of \$3,680,216; Expenditures of \$3,507,678; Transfers Out of \$500
 - Food Service Fund Revenues of \$48,000; and Transfers In of \$500
 - Community Service Fund Revenues of \$5,070 and Expenditures of \$5635
- Lesley Ernst

- Second - Jenn Haas
- Motion passed

Executive Director's Report

- Information was presented on the Budget Versus Proposed Revised Budget SY '18, Current and Projected Enrollment, the May 4, 2018 Gala, Strategic Planning Outcomes, Recruitment and Retention, Budgeting and Staffing Assumptions, and the FY '18 Working Budget Versus Draft FY '19 Budget.

Board Business

- Language in the UMA Bylaws was reviewed by Chris Mortenson and Joe Klancher and suggestions for revisions were made. This process will continue and an updated draft will be presented at a future UMA Board meeting.
- An update on Board seats was presented.

Committee Updates

- An update from the Board Elections Committee was presented.
- An update from the Facilities Committee was presented.
- An update from the Strategic Planning Committee was presented.

Public Comment

- No public attended.

Adjourn

- Motion to adjourn - Lesley Ernst
- Second - Jenn Haas
- Motion approved

- Meeting adjourned at 6:35 p.m.