

Board of Directors Meeting Minutes
Tuesday March 20, 2018 @ 4:45 p.m.
Upper Mississippi Academy (UMA)
426 Osceola Ave. S. - St. Paul, MN 55102

Attendees

- Harry Adler (Executive Director)
- Amy Elverum (Associate Director)
- **Lesley Ernst**
- **Krista Hong**
- Theresa Goette (Bergen KDV)
- **Joe Klancher**
- **Chris Mortenson**
- **Chris Svensrud**
- **Dan Trockman**

Welcome and Mission & Values Minute

- Attendees shared anecdotes about their experiences with the UMA mission and values over the past month.

Conflict of Interest Declarations

- No conflicts of interest were declared.

Approvals

- Motion to approve agenda - Chris Svensrud
- Second - Joe Klancher
- Motion approved

- Motion to approve February minutes with one minor wording edit - Chris Svensrud
- Second - Dan Trockman
- Motion approved

Finance Committee Report

- A document titled *Budget Versus Proposed Revised Budget SY '18* was presented to summarize information in the financial report packet.
- The *March 2018 Meeting/February 2018 Financial Report* was presented and discussed.

Executive Director's Report

- Information was presented on the following:
 - Current Enrollment
 - Fundraising/Gala
 - Recruitment and Retention
 - Budgeting and Staffing
 - Updates on March 14 walkout, consultations with Wilder, purchase of walkie-talkies for classrooms and special education staff
 - Strategic Planning Outcomes Update
 - FY '19 Budget Assumptions

Committee Updates

- A facilities update was presented.
- Election timelines and Board positions up for election were discussed.

Board Governance

- Term adjustments for Board positions were proposed.

- Motion to Swap terms for Director Jennifer Haas (current term ends FY18) and Director Krista Hong (current term ends FY19) so that Haas's term ends FY19 and Hong's term ends FY18 - Dan Trockman
- Second - Chris Svensrud
- Motion approved

- Motion to remove the word 'Treasurer' from section 1.02 so that the last sentence reads: "The Executive Director shall sit on the Board as an ex-officio, non voting member and is not subject to the election process." - Krista Hong
- Second - Chris Svensrud
- Motion approved

- Discussion was held about the words, 'Annual Meeting', which are used in the current UMA Board bylaws and policies.
- Chris Mortenson and Joe Klancher will review the current wording of the UMA Board bylaws and policies and will create two proposals concerning the use of the words 'Annual Meeting'.

Public Comment

- No public attended.

Adjourn

- Motion to adjourn - Lesley Ernst
- Second - Chris Svensrud
- Motion approved

- Meeting adjourned at 6:45 p.m.