

Board of Directors Meeting Minutes
Tuesday October 17, 2017 @ 4:45 p.m.
Upper Mississippi Academy (UMA)
426 Osceola Ave. S. - St. Paul, MN 55102

Attendees

- Amy Elverum (Associate Director)
- **Lesley Ernst**
- Theresa Goette (Bergen KDV)
- **Krista Hong**
- Dean Kephart (IQS)
- **Chris Mortenson**
- Deb Paulsrud (parent)
- Abbe Payton (Director of Advancement)
- **Adam Schneider**
- **Chris Svensrud**

Welcome and Mission & Values Minute

- Attendees shared anecdotes about experiences and observations of the UMA Mission and Values in action.

Conflict of Interest Declarations

- One potential conflict of interest declaration was made and was determined to not be an actual conflict of interest.

Approvals

- Motion to approve October 2017 Agenda: Lesley Ernst
- Second: Adam Schneider
- Motion Passed

- An update was given on the process of developing agendas for Board meetings by multiple board members rather than by just one board member.

- Motion to approve September 2017 UMA Board Minutes with correction of one small typo: Krista Hong
- Second: Adam Schneider
- Motion Passed

UMA Community Fundraising

- A letter going to families on Oct. 23, 2017 and Oct. 30, 2017 regarding the UMA fundraising approach was reviewed.
- A UMA Board fundraising goal was presented to encourage board member participation and commitment to UMA.
- Fundraising goals for the current school year were presented.

Finance Committee

- The UMA Budget and Balance Sheet were reviewed.
- Findings from a financial audit will be presented at the Dec. 2017 Board meeting.

Advancement Update

- The Director of Advancement presented information on the progress of grant writing endeavors.

Executive Director's Report (Review annual report; enrollment update)

- A draft of the Annual Report was reviewed.
- The next draft of the Annual Report, based on suggested edits by board members, will be presented at the November 2017 UMA Board meeting.
- The World's Best Workforce report is due Dec. 15, 2017.
- A review of enrollment and a strategic planning outcome update were presented.

Committee Updates

- An update was provided as to the progress of the Facilities Committee.
- An update was provided from the Strategic Planning Committee.
- An update was provided from the Governance Committee.

ED Assessment update

- The Board reviewed and discussed a draft of an evaluation rubric for the Executive Director.

Public Comment

- No Public Comment was offered.

Adjourn

- Meeting adjourned at 6:54 p.m.