

Board of Directors Meeting Minutes
Tuesday June 20, 2017 @ 4:00pm
Upper Mississippi Academy (UMA)
426 Osceola Ave. S. - St. Paul, MN 55102

Closed Meeting (4:00-5:10 p.m.) Attendees

- **Chris Svensrud**
- **Joe Klancher**
- **Adam Schneider**
Harry Adler (Executive Director)
- Amy Elverum (Dean of Students, Director of Special Education)
- **Krista Hong**
- **Lesley Ernst**
- **Dan Trockman**
- Jenn Haas (New 2017-18 Board Member)

Closed Meeting Summary

- Reviewed ED job performance
- Reviewed survey results
- Discussed opportunities for growth for school based on survey results
- Reviewed ED contract for 2017-18
- Discussed clarifying job description for ED
- Audio recording of closed meeting available for qualified personnel

Open Meeting (5:10-6:38 p.m.) Attendees

- **Chris Svensrud**
- **Joe Klancher**
- **Adam Schneider**
Harry Adler (Executive Director)
- Abbe Payton (Director of Advancement)
- **Krista Hong**
- **Lesley Ernst**
- **Dan Trockman**
- Jenn Haas (New 2017-18 Board Member)

Welcome and Mission & Values Minute

- Introductions were made and examples of UMA Mission/Values in action were shared.

Conflict of Interest Declarations

- No Conflict of Interest Declarations were made.

Approval of Minutes

- Motion to approve May 2017 Board Minutes - Joe Klancher

- Second - Dan Trockman
- Motion Passed

Finance Committee Report

- A brief review of FY17 budget year to date was presented by Joe Klancher.
- **Vote to impose temporary class size limits on tenth grade**
Proposal: “For the 2017-2018 school year the board imposes a temporary class size limit of 28 students for the class of 2020 (tenth grade).”
- Motion to approve temporary class size limits for 10th grade - Adam Schneider
- Second - Lesley Ernst
- Motion Passed

Vote on resolution to create special parent directorship; Elect parent for position.

- Proposal: “Add a temporary parent directorship for the duration of one normal term (3 years). The directorship shall be terminated upon completion of the term. The board elects Brian Hanley to this directorship.”
- Motion to create special parent directorship - Lesley Ernst
- Second - Joe Klancher
- Motion Passed

Executive Director's Report

- An enrollment update for FY18 Budget, other updates and summer activity information were given by Harry Adler.

Advancement Director's Report

- A review of FY17 fundraising year to date was presented by Abbe Payton.

Advancement Office Resolution

- Resolution: “Add \$32,500 + commensurate benefits and expenses and revenues to be tied to the Advancement Office for the FY18 budget in fulfillment of the Director of Advancement Contract.”
- Motion to pass resolution as stated above concerning funding of Director of Advancement Contract - Lesley Ernst
- Second - Joe Klancher
- Motion Passed
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Approve Directors' Contracts

- Motion to approve 2017-18 Executive Director contract - Dan Trockman
- Second - Krista Hong
- Motion Passed
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- Motion to approve Director of Advancement contract - Joe Klancher

- Second - Lesley Ernst
- Motion Passed

Public Comment

- No public comments were made.

Adjourn

- Motion to adjourn - Dan Trockman
 - Second - Krista Hong
 - Motion Passed
- Meeting adjourned at 6:38 p.m.