

Board of Directors Meeting Minutes
Tuesday July 18, 2017 @ 4:45 p.m.
Upper Mississippi Academy (UMA)
426 Osceola Ave. S. - St. Paul, MN 55102

Attendees

- Harry Adler (Executive Director)
- **Lesley Ernst**
- **Jenn Haas**
- **Brian Hanley**
- **Krista Hong**
- Theresa Goette (Bergen KDV)
- **Joe Klancher**
- **Chris Mortenson**
- **Adam Schneider**
- **Chris Svensrud**
- **Dan Trockman**

Welcome New Members, Mission & Values Minute

- Attendees shared examples of UMA Mission and Values in action.

Board Business

- Officer elections were held.
- Motion to elect officers for 2017-18 (President - Chris Mortenson, Vice President - Chris Svensrud, Treasurer - Joe Klancher, Secretary - Lesley Ernst) - Adam Schneider
- Second - Krista Hong
- Motion passed

- Conflict of interest declarations - forms were distributed and signed, and verbal conflict of interest declarations were made.

- Meeting schedule
- Motion to keep same meeting schedule for 2017-18 (third Tuesday of each month, 4:45-6:45 p.m.) - Chris Svensrud
- Second - Adam Schneider
- Motion passed

- Board retreat (November 11, 2017 tentatively - will revisit in September 2017) was tentatively scheduled.
- Board training was discussed (required annually - free full IQS training for new and returning members on July 26, 2017, Bergen KDV will offer 45 minute Board training for returning members in September 2017 following Board meeting).
- Board terms and community member seat were discussed (Joe Klancher becomes a Community Member effective 2017-18, Jenn Haas will fill Joe Klancher's parent term which expires 2017-18, UMA has an open Community Member seat, which the Board can appoint - will revisit in August and September of 2017-18).

Approval of Minutes

- Motion to approve June 2017 minutes - Joe Klancher
- Second - Chris Svensrud
- Motion passed

Finance Committee Report

- Joe Klancher and Theresa Goette presented the Finance Committee Report and recommendations (audit services, enrollment, advancement revenue & expenditure).

Annual Designations

- Consent agenda for approval of annual designations was discussed.
- Motion to approve 'Annual Designations Consent Agenda' - Brian Hanley
- Second - Chris Svensrud
- Motion passed

Board Committees

- Board committee work and schedules were discussed and clarified (see 'UMA Board Level Committees' chart in Board packet). Brief discussion of the UMA Board-approved Strategic Plan also occurred. Existing and proposed Board committees are:
 - Finance Committee
 - Facilities Committee
 - Governance Committee
 - Advancement/Fundraising Committee
 - Election Committee
 - Strategic Planning Committee
- Discussion will continue in the August 2017 Board meeting.

Executive Director's Report

- Harry Adler presented information on 2017-18 enrollment, fundraising, staffing, summer activities, and a draft of unpaid meal charge procedures.

Facilities Committee Update

- Chris Mortenson presented an update on the search for future UMA facilities.

Public Comment

- No public attended this meeting.

Adjourn

- Motion to adjourn meeting - Adam Schneider
- Second - Brian Hanley
- Motion passed
- Meeting adjourned at 6:43 p.m.