

**Board of Directors Meeting Minutes**  
Tuesday February 21, 2017 @ 4:45pm  
Upper Mississippi Academy  
426 Osceola Ave. S. - St. Paul, MN 55102

**Attendees:**

- Harry Adler (Executive Director)
- Amy Elverum (Dean of Students, Director of Special Education)
- **Lesley Ernst**
- **Krista Hong**
- **Joe Klancher**
- **Chris Mortenson**
- Abbe Payton (Director of Advancement)
- **Adam Schneider**
- **Chris Svensrud**
- **Dan Trockman**
- Christina Wordes (BKDA)

**Welcome and Inaugural Mission & Values Minute**

- Attendees shared examples of the UMA Mission & Values in action.

**Conflict of Interest Declarations**

- None shared

**Approval of Minutes**

- Fix date typo (from 2016 to 2017).
- Motion to approve January 2017 minutes - Dan Trockman
- Second - Chris Svensrud
- Passed

**Finance Committee Report**

- Christina Wordes - presented monthly financial report, schedule for preparing next year's budget
- Joe Klancher requested approval for Finance Committee's recommendation to secure a line of credit from Western Bank with Harry Adler and Joe Klancher as signers as it relates to line of credit
- Motion to approve line of credit from Western Bank with Harry Adler and Joe Klancher as signers as it relates to line of credit - Chris Svensrud
- Second - Adam Schneider
- Passed

**Facilities Committee Formation**

- Discussion about formation of Facilities Committee as a board-designated committee (including purpose, goals, size, specific roles)
- Chris Mortenson, Dan Trockman, Chris Svensrud, and Joe Klancher expressed interest on being on the committee.

- Vote: Tabled

### **Strategic Planning: Goal Setting**

- Discussion on framework, goal examples, data to collect and use, next steps, in relation to newly-approved value statements
- **Goal for next month:** Look at two actions for each value statement and two actions that work for all value statements

### **Board Business**

- Board Election Update (for five open seats)
- Motion to have May 8, 2017 election date, at school, time tbd (separate from annual meeting from bylaws) - Adam Schneider
- Second Chris Svensrud
- Passed
  
- Discussion on 2017-18 Calendar
- Motion to approve 2017-18 Calendar (as 168-69 school days as determined by administration) - Joe Klancher
- Second - Chris Svensrud
- Passed
  
- Board Training - Board members will provide documentation of dates they attended Board Training.
- Org Chart Update/Review

### **Executive Director's Report**

- Reviewed current enrollment
- Reviewed applications received to date for next year

### **Director of Advancement's Report**

- Abbe Payton shared information on Fundraising Umbrella (annual goal of \$100k) and Tangletown Fundraiser
- Chris Svensrud shared information on upcoming May 2017 Gala

### **Public Comment**

- No public attended

### **Adjourn**

- Motion to adjourn - Lesley Ernst
- Second - Joe Klancher
- Passed
- Meeting adjourned at 6:47 p.m.