

Board of Directors Meeting Minutes

Tuesday, August 16, 2016 @ 4:45 pm
UMA, 426 Osceola Ave S, St. Paul, MN 55102

Attending:

- Adler, Harry (Executive Director)
- **Klancher, Joe (Treasurer)**
- Elverum, Amy (Dean of students)
- **Ernst, Lesley (Secretary)**
- **Hong, Krista**
- **Mortenson, Chris (President)**
- Payton, Abbe (Director of Advancement)
- **Svensrud, Chris (Vice President)**
- **Trockman, Dan**

Absent:

Wordes, Christina (BKDA)

Welcome.

- The meeting was called at 4:50 p.m. with Chris Mortenson welcoming everyone.

Agenda.

Discussion:

- Chris Mortenson explained how items will be added to the agenda.

Call for agenda items.

- Chris Mortenson made this call out but nobody had an addition.

Approval of July Board Meeting Minutes. (action)

Discussion:

- Student projected enrollment numbers were discussed.
- Krista H. first, Chris S. second, Motion passed, all approved.

Approval of June Board Meeting Minutes and Extra (IQS approval) Board Meeting (action)

Discussion:

- Minor corrections were suggested and voted upon
- Chris S. first, Dan seconded, Motion Passed, all approved.

Conflict of Interest.

- Conflict of interest will be done annually by the board.
- Each board member had an opportunity to discuss conflict of interest and all signed the policy and turned it in.

Check Signing. (action)

- New procedures were discussed and approved.
- Signing rights were approved for Amy Elverum, Harry Adler and Joe Klancher.
- Chris S first, Krista second, motion passed, all approved.

Consent Agenda. (action)

Discussion:

- Lesley first, Joe second, motion passed, all approved.

Handbook and Policy Approvals (action)

Staff Handbook

Discussion:

- Revised Staff handbook was adopted with suggested revisions. Several areas were identified as needing to be clarified and updated this year.
- First Chris S., second Lesley, motion passed, all approved.

Student Handbook

Discussion:

- Chris M. noted that at the Board Retreat we will likely address updating mission and values.
- Handbook was reviewed and change to value statements approved. Other suggested changes were discussed and will be made as approved.
- First Dan, second Chris S., motion passed, all approved.

Transportation Policy

Discussion:

- Transportation policy was reviewed and adopted. Changes include fiscally responsible transportation planning.
- Lesley first, Krista second, motion passed, all approved.

Director's Report.

Harry Adler

- Abbreviated due to time.
- Harry shared number of sections per grade level.

Advancement Report.

Abbe Payton

- Abbreviated due to time.
- Discussed Board Page updates to website and requests for donations.
- Hope to set Gala date soon.

Board Business.

- Tabled due to time.

Public Comment.

- No public present at this meeting.

Adjourn.

First Lesley, second Chris S., motion passed, all approved. Meeting Adjourned at 7:20 p.m.