

## Board of Directors Meeting Minutes

Tuesday, July 26, 2016 @ 4:45 pm  
UMA, 426 Osceola Ave S, St. Paul, MN 55102

### Attending:

- Adler, Harry (Executive Director)
- Burge, Amy (acting secretary)
- **Klancher, Joe**
- Elverum, Amy (Dean of students)
- **Ernst, Lesley** (SKYPing from a park in Iowa)
- **Hong, Krista**
- **Mortenson, Chris**
- Peyton, Abbe (Director of Advancement)
- **Svensrud, Chris**
- **Trockman, Dan**
- Wordes, Christina (BKDA)

### Absent:

--Hehre, John (Treasurer)

**Welcome.** The meeting was called at 4:52 p.m. with Harry Adler welcoming everyone.

**Approval of the current Meeting Agenda**--C.Mortenson moved to approve the agenda. L. Ernst seconded. Motion passed.

**Introduction of New Board Members.** Telling why they want to be on the board, what their role is at the school (or out) and one personal piece of information.

### History of UMA.

Harry Adler and Chris Mortenson

- Recap 2012--present
- Mission--UMA is a collaborative community engaging life-long learners in active, authentic experiences.
- Educational Director's letter to parents summer 2016
- Current enrollment --Projected enrollment was discussed for the 2016-17 school year.
- Role of the Board--Board major responsibilities, UMA Bylaws, Org chart, Training

**Approval of the two June Meeting Minutes.**--approval of these board minutes will be done at the August meeting.

## Officer Election.

- **President**--Chris Mortenson
- **Treasurer**--Joe Klancher
- **Vice President**--Chris Svensrud
- **Secretary**--Lesley Ernst

L.Ernst motioned to fill the positions with the above people. D.Trockman seconded.  
Motion passed.

## Schedule of Meetings.

- K.Hong moved to have the **third Tuesday of each month**. J.Klancher seconded.  
Motion passed.
- C.Svensrud moved to keep the time to **4:45pm** . K.Hong seconded. Motion passed.
- Planning a Board retreat on October 8th

## Board Member Terms (staggered).

- **Klancher, Joe**--2 year parent
- **Ernst, Lesley**--3 year teacher
- **Hong, Krista**--3 year parent
- **Mortenson, Chris**--2 year teacher
- **Svensrud, Chris**--1 year parent
- **Trockman, Dan**--2 year community member

L.Ernst motioned to accept these appoints as listed above. C.Svensrud seconded.  
Motion passed.

## Vacant Seats filled by Appointment.--one teacher and two community members

- For consideration to the board, someone needs to submit a cover letter and resume to the board and it is reviewed at the next meeting.
- C.Mortenson will contact an interested community member. Amy Elverum will contact teachers who may be interested.

**Conflict of Interest Discussion.** Forms will be signed in August.

## Committees.

- Finance (held before the board meeting)--Harry, Joe, Christina, Amy E.
- Governance--ED search, elections, bylaws
- Facilities--ensure facilities are safe and adequate; identify and procure facilities necessary for growth projections
- Strategic Planning--
- Marketing/Fundraising--Abbe

- C.Mortenson asked that the board members look at and think about the different committees and will revisit this again formally at the August meeting.
- People who are not on the board are also eligible to serve on committees.

### **Finance Report.**

Christine Wordes

The July report from June 2016 should not be used to make any decisions moving forward because things are very flexible. Christina will not be making a report in August for this same reason. Financial report was reviewed.

### **Director's Report.**

Harry Adler (and Abbe Peyton)

- No formal Director's Report. Interspersed throughout the meeting

### **MDE Designations--IOWA**

D.Trockman moved to designate Harry Adler as the identified official with authority for MDE. C.Svensrud seconded. Motion approved.

### **Public Comment**

- No public present at this meeting.

**Adjourn:** L.Ernst motioned to adjourn. C.Svensrud seconded. Motion passed. Adjourned.