

Board of Directors Meeting Minutes

Thursday, June 9, 2016 @ 4:45 pm
UMA, 426 Osceola Ave S, St. Paul, MN 55102

Attending:

- Adler, Harry (director)
- **Berray, Dina**
- **Burge, Amy** (Secretary)
- Hehre, John (Treasurer)
- **Houtz, Marcia** (Chair)
- **Klancher, Christy**
- **Jason Jirsa**
- **Mortenson, Chris**
- Peyton, Abbe (Director of Advancement)
- Wordes, Christina (BKDA)

New Board Members:

- Lesley Ernst
- Kristra Hong
- Joe Klancher
- Dan Trochman
- Chris Svensrud

Welcome. The meeting was called at 4:48 p.m. with Chair M. Houtz welcoming everyone.

Approval of the current Meeting Agenda--approved unanimously.

Approval of the May Minutes. C.Mortenson moved to approve the agenda as amended, J. Jirsa seconded. Motion passed.

Approval of the Annual Meeting Minutes C.Mortenson moved to approve the agenda as amended, J. Jirsa seconded. Motion passed.

Finance Report.

J.Hehre and Christine Wordes

Our ADMs should come in at about 2 over the proposed budget.

C.Mortenson moved to approve the finance report as given, D. Berray seconded. Motion passed.

Director's Report

Harry Adler (and Abbe Peyton)

1. Q-Comp goals were met and teacher money will be distributed
2. End of Year reports, including the Gala--
 - a. 175 attendees, 198 sponsors & donors
 - b. 58 parent volunteers
 - c. 14 advisory baskets yielded \$1185
 - d. 7 live auction items fetched \$3075
 - e. \$2609 food donations received (plus sall beverages, linens and compostable tableware donated too)

- f. Food expenses \$241
 - g. Total License & insurance expenses \$588
 - h. Other/misc.expenses (not offset by advisory donations) \$130
 - i. \$22,123 net profit to benefit UMA
3. Budget for 2016-17 needs approval
- a. Enrollment projections are on track for three sections of 6th, 7th, and 8th grade, two sections of 9th grade and one section of 12th grade.
 - b. Presented by Christina Wordes--CSP grant ended in February. New Lease Aid agreement was negotiated and signed with the church. Cuts in salary for some teachers and administration, cuts in benefits, cuts in cost of transportation (by decreasing the number of stops and buses)

J.Jirsa proposed to adopt the 2016-17 original budget as presented:

- General Fund Revenues of \$3,360,401; Expenditures \$3,347,914; Transfers Out of \$6,000, and Other Financing Use of \$53,080
- Food Service Fund Revenues of \$43,400, Expenditures of \$49,400; and Transfers In of \$6,000
- Community Service Fund Revenues of \$14,800 and Expenditures of \$14,800

A. Burge seconded. Budget approved.

- 4. Lease addendum needs signing
- 5. Preliminary scorecard results from IQS
 - a. Low scores in Standards may be a strong issue of documentation.
 - b. Low AYP scores are in reference to math scores, which we plan to fix by doing more focus on math as we have done with Humanities
 - c. No MAPP testing next year
 - d. Teacher Satisfaction survey was taken from data during the previous year
 - e. Our focus is on moving forward
- 6. New contract needs to be turned in by July 1
 - a. Draft scorecard in process--Harry and Amy Elverum working on it
 - b. Other contract language
 - c. Need for board meeting before July 1 to approve contract with IQS--Will meet on June 20th @ 2pm

7. Summer Plans (policy/handbook updates)

Chris Mortenson

1. Continued budget analysis (transportation, technology)
2. Policies Updates including technology and transportation--there has been too much internet use not related to school/learning and we need to figure out how to deal with that
3. Handbooks--teacher and student/Updating Behavior Plan
4. Mission Based Outcomes--How do we assess student progress if we are not using MCAs? We have the pitch about what we want to teach, but we need a way to gather the data that measures the progress of the things that we WANT to teach.
5. Funding/Grants and links to mission
6. Teacher Evaluation--currently teachers are doing self-evaluations
7. Organization Chart--There needs to be a well-defined chart that says where different decisions are being made to streamline the process and avoid miscommunication.

Items that the Board needs to include/plan/think about separate from the Executive Director

1. Conflict of Interest
2. New Board Member Training
3. Contracts with Executive Director and if separate from the Advancement Director
4. Near term need for Board sub-committee to look at grant/fundraising focal points that connect to UMA (not who to go to but what are we trying to market/sell about UMA)--postponed for new board

Other

- C.Mortenson wanted to recognize the work of the outgoing board members.

Public Comment

- No public present other than new board

Adjourn: D.Berray motioned to adjourn. A.Burge seconded. Motion passed. Adjourned.