

## Board of Directors Meeting Minutes

Thursday, May 12, 2016 @ 4:45 pm  
UMA, 426 Osceola Ave S, St. Paul, MN 55102

### Attending:

- Adler, Harry (director)
- **Berray, Dina**
- **Burge, Amy** (Secretary)
- Elverum, Amy (Dean of Students)
- Hehre, John (Treasurer)
- **Houtz, Marcia** (Chair)
- **Jason Jirsa**
- **Mortenson, Chris**
- Wordes, Christina (BKDA)

### Absent:

- Klancher, Christy**
- Peyton, Abbe (Director of Advancement)

**Welcome.** The meeting was called at 4:47 p.m. with Chair M. Houtz welcoming everyone.

**Approval of the current Meeting Agenda and April Minutes as amended .** C.Mortenson moved to approve the agenda as amended, D.Berray seconded. Motion passed.

### Conflict of Interest

#### Finance Report.

J.Hehre and Christine Wordes

The change in the Q-Comp budget is due to not meeting goals, which means that money goes into the general fund. The fund balance still looks good. The food budget is in the black, but that is not a concern.

D. Berray moved to approve the finance report as given, J.Jirsa seconded. Motion passed.

#### Desegregation Lawsuit

Marcia Houtz

It has been requested that we donate \$5 per student to support this lawsuit, but we are declining this due to our tight budget.

#### Director's Report

Harry Adler

##### Conflict of Interest Policy

Current Enrollment--6th grade (67), 7th grade (75), 8th grade (112), 9th grade (8), 11th grade (14)

Next Year's Enrollment--Budgeting for 6th grade (75), 7th grade (75), 8th grade (75), 9th grade (30), 12th grade (14) There are lots of new relationships being formed and we know to start recruitment next fall for the next school year.

The board needs to approve a cap for the number of students which will be based on the budget. This is not a policy change, but something that can be done annually. It is proposed that we set a maximum 28 average per section, with three 6th, three 7th, three 8th, two 9th and one 12th grade sections. J.Jirsa motioned to pass. C.Mortenson seconded. Motion passed.

A waiting list policy will be written down and voted on at a future meeting.

Need for new policies on bussing and technology--looking at decreasing the number of busses and adding hubs to decrease the number of stops that only have one student and to increase the number of students. We need to update our policy of bus transportation to include expectations for the bus service.

Some schools charge fees for both bussing and technology. We are not making a decision about this at this time, but we will look at it as a possibility for the future.

Preliminary Budget for 2016-17--Our CSP Grant has been spent 100%. The board has reviewed the budget for the upcoming year and adjusted salaries accordingly to meet the budget. Staff who are affected have been notified. Salary increases will be considered if enrollment is up in the fall. A committee needs to be formed to create a salary policy.

Our current Fund Balance is \$45000, and the new budget would bring it up at \$60000. Most charter schools try to have a Fund Balance of about 20%.

C.Mortenson made the motion to revise the 2015-2016 budget as presented:

- General Fund Revenues of \$3,377, 770; Expenditures of \$3,306,763; Transfers Out of \$18,756; Other Financing Source of \$106,160; and Other Financing Use of \$53,080
- Food Service Fund Revenues of \$43,400; Expenditures of \$49,400; and Transfers In of \$6,000
- Community Service Fund Revenues of \$2,000; Expenditures of \$14,756; and Transfers In of \$12,756

D.Berray seconded. Motion passed.

**Gala Reminder**--May 20th. Buy tickets. Bring friends. Share it on Facebook!

- 75 tickets sold so far
- Actively communicating to parents and community through advisory, email, and Facebook.
- Students are making decorations and food.

- On either side of 100 items donated for auction including a great West 7th package for Heads and Tails Prize.
- Spent under \$100 so far--gotten everything donated including all compostable products.

### **Board Elections/Annual Meeting Update**

John Hehre and Chris Mortensen

So far there are 4 candidates who have applied. We need to set the slate on May 15th and have elections on May 25th. There may be a glitch in the system. C.Mortenson will write something up and give it to Laurie Toll, thanking the people who have applied and extending the applications until May 22nd. John Hehre will make an announcement at the GALA and the elections will remain before the choir concert on the 25th. J.Jirsa motioned. A.Burge seconded. Motion passed.

**Calendar**--The new elected board members will be invited to the June board meeting and their official status will take place July 1st. The first meeting will be Monday, July 25th.

### **Other**

#### **Public Comment**

- No public present.

**Adjourn:** J.Jirsa motioned to adjourn. A.Burge seconded. Motion passed. Adjourned.