

Annual Board Meeting
Upper Mississippi Academy
May 24, 2016
426 Osceola Ave S, St. Paul, MN 55102

Attending:

- Adler, Harry (Director)
- **Berray, Dina**
- **Burge, Amy** (Secretary)
- Elverum, Amy (Dean of Students)
- Hehre, John (Treasurer)
- **Houtz, Marcia** (Chair)
- **Klancher, Christy**
- **Mortenson, Chris**

Absent:

--**Jason Jirsa**

Approvals

- Meeting designation (5/24/16, 6:15 p.m.)--Called to order by M. Houtz

 - Designation of website as the official bulletin board for official business and public notice
 - D. Berray motioned to accept. C. Mortenson seconded. Motion passed.
 - Actions pertaining to business operations:
 - Designation of depositories (Western Bank)
 - C.Mortenson motioned to accept. C.Klancher.seconded. Motion passed.
 - Authorization to use facsimile signatures of director and treasurer
 - D.Berray motioned to accept, C.Klancher seconded. Motion passed.
 - Authorize director and designee to perform duties of clerk and treasurer as provided by M.S. 123B.14
 - A.Burge motioned to accept. C. Mortenson seconded. Motion passed.
 - Authorize electronic transfers of funds
 - C.Klancher motioned to accept, D.Berray seconded. Motion passed.
 - Authorize executive director and treasurer to lease/purchase and contract for goods and services within the board approved budget including but not limited to:
 - Professional service contracts
 - Communication services
 - Consultant services
 - Treasurer
 - C.Mortenson motioned to accept., C.Klancher seconded. Motion passed.
 - Designate May meeting as the approved date of the annual meeting.
 - A.Burge motioned to accept, D.Berray seconded. Motion passed.
- Adjourn Annual meeting
- C.Mortenson motioned to accept., A.Burge seconded. Motion passed.