

**Board of Directors Meeting Minutes**  
Thursday, March 10, 2016 @ 4:45 pm  
UMA, 426 Osceola Ave S, St. Paul, MN 55102

**Attending:**

- Adler, Harry (director)
- **Berray, Dina**
- **Burge, Amy** (Secretary)
- Elverum, Amy (Dean of Students)
- Hehre, John (Treasurer)
- **Houtz, Marcia** (Chair)
- **Jason Jirsa**
- **Mortenson, Chris**
- Peyton, Abbe (Director of Advancement)
- Wordes, Christina (BKDA)

**Absent:**

- Klancher, Christy**
- Sabo, Martin**

**Welcome.** The meeting was called at 4:42 p.m. with Chair M. Houtz welcoming everyone.

**Approval of the current Meeting Agenda and February Minutes as amended.**

C.Mortenson moved to approve the agenda as amended, J.Jirsa seconded. Motion passed.

**Director's Report**

Harry Adler

- Adoption of 2016-17 School Calendar--start before Labor Day, 167 student contact days, shorter Winter Break which means ending the year earlier and every other Friday off. (Charter schools are now eligible for extended school year money, based on the average ADM for the school year. This will be looked at for doing this summer.) D.Berray moved to approve the calendar (although wanted it noted that she is still in favor of moving to a year round program at some time in the future), A.Burge seconded. Motion passed.
- Open Campus Questions--11th grade student council have proposed an open campus on Fridays for students with high standards (will be posted). J.Jirsa moved to approve the proposal. C.Mortenson seconded. Motion approved.
- Current Enrollment--65-6th grade, 73-7th grade, 109-8th grade, 7-9th grade, 17-11th grade. Next year's numbers are currently 70-6th grade, 61-7th grade, 50-8th grade, 47-9th grade, 7-10th grade, 18-12th grade. An exit summary will be formally done for students who are leaving. It is being voted on as to whether or not we have a 10th grade next year. The treasurer voiced his opinion that it would not be a viable option. J.Jirsa moved for the motion NOT to have a 10th grade next year. D.Berray seconded. C.Mortenson abstained. Motion passed. C.Mortenson wanted to make sure that students and families are notified in a timely manner and that they are given

support for finding another educational program. C.Mortenson and Harry Adler will be making phone calls, and M.Houtz will draft a letter to families.

- Recruiting Update--Recruiting meeting yesterday added 16 families for next year's ninth grade.
- GALA Update--Date not yet set. Space options and sample schedule presented.
- Draft of Community Meeting--H. Adler presented draft for March 14 community meeting.
- Conflict of Interest--Conflict of interest policy discussed with respect to this meeting. Group discussed making this a regular agenda item.
- Planning for Next Year--

### **UMA Bylaws Changes and Board Election Update**

John Hehre

- The proposed the number of board members is 5-15.
- At least one teacher, at least one parent and at least one community member.
- For this first election, we want to have staggered terms--1, 2, and 3 years. Hereafter, all terms are 3 years.
- No one group can be a majority over the sum of the other two groups. At least 30 days prior we solicit nominations and descriptions of nominees. At least 15 days prior we will make ballots.
- D.Berray motioned to accept the changes to the bylaws as proposed. A.Burge seconded. Motion passed.
- J.Jirsa motioned to set the number of positions on the board at 9 for this first election, C.Mortenson seconded. Motion passed.
- Annual Meeting set for May 24. The meeting will start 30 minutes before the concert.
- A voting committee will draft details to present at the March 14 community meeting.

### **Posting for UMA Executive Director Position**

Marcia Houtz

- Interview team to include students, teachers and parents.
- Application deadline is March 20.

### **Community Meeting**

Marcia Houtz

- Monday, March 14, 6:30-8:00pm

### **PTO Update**

- Flower sales will start in April. Delivery is May 12th.
- Community meeting will be held after a short PTO meeting on March 14th.

### **Finance Report.**

J.Hehre and Christine Wordes

- Line of credit has been approved.

- Budgeting process for 2016-17 has already commenced.

No quorum present when financial report presented.

**Public Comments**

- No public present.

**Adjourn:** General agreement to adjourn.