

**Board of Directors Meeting Minutes**  
Thursday, October 8, 2015 @ 4:45 pm  
UMA, 426 Osceola Ave S, St. Paul, MN 55102

**Attending: Absent:**

- **Berray, Dina**            --Klancher, C
- **Burge, A.** (Secretary)
- Elverum, A (Dean of Students)
- Hehre, J (Treasurer)
- **Houtz, M** (Chair)
- **Jirsa, J**
- **Mortenson, C**
- **Sabo, M**
- Wordes, Christina (BKDA)
- Wornson, B

**Welcome.** The meeting was called at 4:45 p.m. with Chair M. Houtz welcoming everyone.

**Approval of the minutes from the last meeting and the current Meeting Agenda as amended.** M. Sabo moved to accept the amended agenda, J.Jirsa seconded. Motion passed.

**Approval of the minutes from annual meeting minutes.** M. Sabo moved to accept the amended agenda, C.Mortenson seconded. Motion passed.

**Finance Report.** J.Hehre presented.

- We are technically out of SOD at 1.7%, but we will not be officially out of it until the auditor receives our next report, possibly December. We still need to deal with the \$12,000 deficit in our working budget, because it will make us ineligible for our line of credit. The financial committee is going to look at moving some of the money in the budget in order to fix the deficit. Details are not certain at this time.
- There is a concern about raising the \$60,000 that is in the budget for contributions. Natalie Salas will be running the Give the Max campaign again this year, which brought in \$8,000 last year.
- There was a discussion about Qcomp. Chris Mortenson shared how the school as a whole is going to have a goal to increase the reading scores of every student, starting with classroom climate and getting non-fiction reading throughout the curriculum. Barb Wornson shared that there is another initiative to improve math scores by including math skills throughout the curriculum.
- The school lunch program is much more organized this year and money is being collected. There is an increase in participation in the lunch program now that we are offering hot lunches. We discussed making sure that kids who are getting reimbursable lunches need to take at least 3 items that are offered.

M. Sabo motioned to accept the financial report. A. Burge seconded. Motion passed

- John Hehre put the UMA story into the Turnaround Management Association Award and won the Turnaround of the Year Award and will be presenting it January 21, 2016. Congratulations to John, Kara Gaffy and everyone who was involved in the turnaround!
- Approve a Policy for Deposits and Investments--The policy was introduced in June 2013 but was never officially adopted in the minutes. We are moving to approve that same policy to make it official. M. Sabo motioned to approve the policy. J. Jirsa seconded. Motion passed. (J. Hehre will be looking at the policy and will bring it to the meeting next month if there are any amendments that need to be made.)
- Teacher Compensation--We are not in a position to look at this at this time, but we will revisit this in January after we have a better idea of our expenditures.
- Committee Control and Budgeting--J. Jirsa brought up that it should be able to have some control in the budget over how money is spent for their area of concern. This is a good discussion now that the CSP Grant is ending.

**Facilities Report.** Barb Wornson presented. Tom Pfannenstiel would like a timeline before more discussion happens. No meeting took place this past month, but one will need to happen soon.

**Director's Report.** Barb Wornson presented.

- Enrollment Update--66 sixth graders, 73 seventh graders, 112 eighth graders =251 Middle School; 9 ninth graders, 11 eleventh graders = 20 High School (Data from Infinite Campus) The state is reporting 264 ADMs. Barb is going to investigate the discrepancy.
- Board Packet Policy--C. Mortenson requested that the Enrollment Update be admitted in writing in the board packet rather than verbally at the meeting. It should also include the messages that go out to the parents. It was also suggested that the chair of each committee should also put together a summary report for the board meetings.
- Board Training Update--Chris and Christie will be going to training soon.
- Procedure for Board Elections--tabled for November Board Meeting
- Incident that occurred at school --Amy Elverum explained to the board about the altercation that occurred yesterday between two 7th grade students which ended with one student be brought to the hospital. (He has a concussion and is not currently in school.) The student is who was the aggressor is Special Education and needs to go through a Manifestation in order to decide what will happen. The incident escalated quickly and during passing time. Staff and students responded quickly and appropriately.

**High School Planning Committee Update**--The committee has met twice this past month. Chris Mortenson, Denise Goldman, Mary Henry, Jamie Fitzgerald, Adam

Schneider, Ella Kearney, Amy Elverum, and Barb Wornson make up the committee.

A survey will be sent out to parents asking what they are wanting for the high school, if their student plans to attend here next year, whose decision it will be (parent or student), etc. Teachers will also be writing up descriptions for classes that they would like to teach and then survey the students. J. Jirsa brought up the concern about that we are not just planning for a 9th grade, but are also planning for the entire plan for high school. Chris Mortenson shared that they are looking at making the vision of the high school curriculum as being different from that of the Middle School, but having it be a logical extension.

We need to focus first on viability--location, enrollment, financially and staffing. We need to be realistic as we move forward. Part of the success of other schools that have had successful high schools is that they have had feeder middle schools. They need to explore what they need in order to make the high school having its own schedule and not being so dependent on the Middle School schedule.

C. Mortenson motioned that the board continue moving forward with having a high school program for next year. D. Berray seconded. M. Sabo abstained. Motion passed.

**PTO Update** Amy Burge presented--No update. The PTO will meet again next Tuesday.

**Adjourn:** C. Mortenson motioned to adjourn. M. Houtz seconded. Motion passed. Meeting adjourned at 6:41 pm