

**Board of Directors Annual Meeting Minutes**  
Thursday, September 17, 2015 @ 4:45 pm  
UMA, 426 Osceola Ave S, St. Paul, MN 55102

**Attending: Absent:**

- **Berray, Dina** --Hehre, J (Treasurer)
- **Burge, A.** (Secretary)
- **Houtz, M** (Chair)
- **Jirsa, J**
- **Klancher, C**
- **Mortenson, C**
- **Sabo, M**
- Wornson, B

**Welcome** and call to order by Marcia Houtz at 4:50pm

**Approvals (presented**

- **Meeting designation** (dates and times) (school; date and times)
- Designation of website as the official bulletin board for official business and public notice
- Actions pertaining to business operations:
  - Destination of depositories : **Western Bank**
  - Authorization to use facsimile signatures of director and treasurer for BKDA
  - Authorize director and designee to perform duties of clerk and treasurer as provided by M.S. 123B.14 Barbara Wornson, John Hehre
  - Authorize electronic transfers of funds
  - Authorize director to lease/purchase and contract for goods and services within the board approved budget including but not limited to:
    - Professional service contracts
    - Communication services
    - Consultant services
- Designate August meeting as the approved date of the annual meeting

M. Sabo motioned to accept the items presented) J. Jirsa seconded. Motion passed.

D.Berray motioned to adjourn. C. Klancher seconded.

Adjourn Annual meeting at 4:53pm