

## Board of Director's Meeting Minutes

Thursday, July 9, 2015 @ 3:00 pm

UMA, 2 Federal Drive, Fort Snelling, Minneapolis, MN 55111-4000

### Attending:

- **Berray, Dina**
- **Burge, A.** (Secretary)
- Hehre, J (Treasurer)
- **Houtz, M** (Chair)
- **Jirsa, J**
- **Mortenson, C**
- **Sabo, M**
- Tapper, Tom
- Wordes, Christina (BKDA)
- Wornson, B

### Absent:

-- **Klancher, C**

**Welcome.** The meeting was called at 3:04 p.m. with Chair M. Houtz welcoming everyone.

**Approval of the minutes from the last meeting and the current Meeting Agenda.** M.Sabo moved to accept the amended agenda, C. Mortenson seconded. Motion passed.

**Finance Report.** J.Hehre and Christina Wordes presented. There was discussion around where the Q-comp money will be going, which is dependent on whether or not we achieved our goals. We will put on the agenda for October to look at compensation for the teachers once we know what the consistency of our enrollment is. This could take many forms, and a committee will be formed to look at this. We will be taking bids for cleaning contractors in August. There is a lot more to do, including more bathrooms.

There are additional invoices outstanding that are being dealt with at the current time. We discussed taking more time to get out of SOD in order to put more money into running the school.

There needs to be a mention about the good job that the movers did in the news letter. Since they did it so seamlessly and at a really reasonable rate, we want to recommend them to others.

M. Sabo motioned to accept the report. D. Berray seconded. Agenda passed.

**Director's Report.** Barb Wornson presented.

- Enrollment Update--We do not have exact numbers at this time. There are 10-15 that have told us that they are not coming back.
- Staffing Update--We have hired everyone, but we need to hire a .35 FTE. We are also hiring an office part time person.

- Moving update--Everything is moved into the new building. We now have internet and phones in every classroom, with voicemail and extensions. Teachers without home rooms will have virtual voicemail boxes. The former number now transfers directly to the new building and there is a new message on the voicemail. We are getting mail in the church office. We are waiting for the go ahead to paint and unpack boxes.
- There was discussion about internet providers and reviewing and taking bids for the new building.

### **Committee Reports:**

- Facilities Committee--Barb Wornson and John Hehre reported.  
--We are looking at Building 17 as an option for the high school in the future. We are the only one who is showing any interest in it at this time.
- PTO Committee--Amy Burge reported that they are still on break for the summer.

### **Director's Evaluation Results** (Closed meeting--details not in notes because it is recorded)

- M.Sabo motioned to have a closed meeting at 4:04pm to discuss the results of the Director's Evaluation. J. Jirsa seconded, Motion passed.
- D. Berray motioned to open the meeting. A.Burge seconded. Meeting opened.

### **Other Business**

- On the agenda for the July 22nd meeting, we need to add the discussion of the Tapper Report since we did not get a chance to discuss it at this meeting.

**Adjourn:** C.Mortenson motioned to adjourn. J.Jirsa seconded. Motion passed. Meeting adjourned at 5:30 pm