

Board of Director's Meeting Minutes

Thursday, June 11, 2015 @ 4:45pm

UMA, 2 Federal Drive, Fort Snelling, Minneapolis, MN 55111-4000

Attending:

- **Berray, Dina**
- **Burge, A.** (Secretary)
- Elverum, Amy
- Goldman, Denise
- Hehre, J (Treasurer)
- **Houtz, M** (Chair)
- **Jirsa, J**
- **Klancher, C**
- **Mortenson, C**
- **Sabo, M**
- **Wachutka, B.**
- Wordes, Christina (BKDA)
- Wornson, B

Absent:

Welcome. The meeting was called at 4:50 p.m. with Chair M. Houtz welcoming everyone..

Progress on new board members--Welcome Chris Mortenson to to the board! And farewell to Brian Wachutka, who will be leaving UMA at the end of the school year.

Approval of the minutes from the last meeting--M.Sabo moved to accept the amended agenda, J. Jirsa seconded. Motion passed.

Finance Report--J.Hehre and Christina Wordes presented the budget. General Fund: Revenues of \$3,369,048, Expenditures of \$3,257, 868 and a Transfer Out of \$1,200.

Food Service Fund: Revenues of \$30,700, Expenditures of \$31,900, and a Transfer In of \$1,200

M.Sabo motioned to accept the financial report contingent on an increase in the transportation allocation of \$10,000 to cover the cost of high school bus passes. D.Berray seconded. Motion passed.

Director's Report --Barb Wornson presented.

- Enrollment Update--There are, as of this time, 276 registration packets returned and confirmed. the plan is to have 3-6th grade (64 students), 3-7th grade (75 students), 4-8th grade (99 students), 1-9th grade (17 students) and 1-10th grade (24 students) sections

- Staffing Update--We are still searching for a Spanish Teacher. We are losing 4 current teachers and hiring 6 new teachers (Math, Music, Art, Science, Social Studies and Spanish)
- CSP update--The money is spent and the paperwork is due by June 30th.
- Moving update--Alexander's mobility is going to handle the move. Everything will be packed up and stored by June 26th. New sinks and phone/internet will be installed in the new building prior to move in.
- Silent Auction Fund-raiser--the event was attended by about 120 people and raised just over \$10,000.
- Food Service--We still need to go with Dunrite Food Service because we are in a 3 year contract. We are planning to go with the Vegetarian hot lunch options and the salad bar--no bag lunches! For breakfast, we will be ordering in bulk, only what the children actually eat, because there was a lot of food thrown away and wasted this year.
- Busses--We still need to use Minneapolis Suburban Bus Company because no one else is taking new routes. However, we are getting bussing at a lower rate and have requested that students get pickups at hubs rather than at stops with only 1 or 2 students. High School students will still get bus passes.

Committee Reports:

- Facilities Committee--Barb Wornson and John Hehre reported.
 - We need to get a design for a shed to store the bikes
 - Looking at Phone/Internet through Comcast, which will take us from 12 meg to 100 meg.
 - There may be cancellation fees to get out of the TBS contracts., but overall we will be saving money
- *PTO Update*--Amy Burge reported. Nothing to report. The committee is on hold until help is needed for the move.

Other Business

- Executive Director Evaluation results from the staff and Marcia Houtz will meet with Barb Wornson next week and review it. John and Marcia will also be creating an evaluation checklist for the board to use to review the Executive Director.
- Tapper Report--decision making responsibilities need to be defined as to whose responsibility things are--staff or board. The board will form a committee that meets with the staff and comes to the board with teacher requests that need approval. Marcia, John and Christy will meet with the staff next week and bring any issues to the July 9th meeting @ 2pm. This should help everyone to support each other and to eliminate miscommunication. We are also planning to have a special meeting on July 22nd at 2pm.
- Chris Mortenson expressed concern about the need to recruit new board members. He has some names that he will be giving to Chairperson M. Houtz to contact.

Adjourn-- A.Burge motioned to adjourn. D.Berray seconded. Motion passed. 6:45 pm