

Board of Director's Meeting Minutes

Wednesday, March 11, 2015 @ 4:45pm

UMA, 2 Federal Drive, Fort Snelling, Minneapolis, MN 55111-4000

Attending:

- Berray, D
- Burge, A. (Secretary)
- Elverum, A
- Hehre, J (Treasurer)
- Houtz, M (Chair)
- Jirsa, J
- Sabo, M
- Wachutka, B.
- Wornson, B

Absent:

- Cutter, Milo (IQS)
- Wordes, Christina (BKDA)

Welcome. The meeting was called at 4:46 p.m. with Chair M. Houtz welcoming everyone.

Approval of minutes from special March meeting--M. Sabo moved to accept the meeting notes as adjusted, J. Jirsa seconded. Motion passed.

Approval of minutes from last meeting--J. Jirsa moved to accept the meeting as adjusted, D. Berray seconded. Motion passed.

Finance Report--John Hehre went over the financial report. We are focusing on fundraising and need to do more of it. We have been paying our bills and getting our debts paid. We are in the process of filing our non-profit tax forms.

J. Hehre moved to approve the financial report, J. Jirsa seconded. Motion passed

B. Wachutka moved to approve the filing of the Form 990, J. Jirsa seconded. Motion passed.

Director's Report --Barb Wornson presented.

- Enrollment Update--Intent to return
 - High School (9 yes, 18 uncommitted, 1 moved) = 28
 - Grade 7 (55 yes, 4 uncommitted, 10 unenrolled during the year, 2 no) = 134
 - Grade 6 (41 yes, 30 uncommitted, 3 maybe, 5 unenrolled, 1 no)
- New enrollments
 - 28 high school--23 for grade 9, 5 for grade 11
 - 116 middle school--6 for grade 8, 13 for grade 7, 97 for grade 6

6th (97/120), 7th (54+33/120), 8th (61+4/150), 9th (23/30), 11th (14+18/30)

M. Sabo voted to approve raising the cap for the enrollment, J. Jirsa seconded. D. Berray abstained. Motion approved.

- Policies and procedures for reading--postponed until the next meeting.
- Professional Development and Strategic Planning--Tom Tapper is going to help with training staff and looking at the future planning of curriculum and staff training.
- B. Wahoutka presented on Q-Comp. They have peer observers and are focusing on areas that teachers would like to work on. A. Elverum talked about the student surveys that they will be sending out which is also a part of this.

Committee Reports:

- Facilities Committee-- John Hehre and Barb Wornson reported.
 - We are not getting the 1440 building.
 - All the teachers have looked at the St. Francis building and there is 100% buy in on making it work. A proposal has been made and returned.
 - We are considering Barracks 17 as a future site of the high school. No one else is looking at it at this time.
- PTO --Amy Burge reported.
 - Barb and Brian both presented at the PTO meeting
 - CSA Fundraising has started and will finish on April 7th. Plant sales will begin on April 6th.
 - They are in the process of writing by laws.
 - PTO just voted to spend money on insurance for events and a financial program to track funds and make reports.

Other Business

- Amy Elverum went over the results of the parent survey. 187 out of 230 responded to the parent survey. There are very few who want single gender classrooms. A majority of families are okay with having every other Friday off, which also helps staff development and collaboration. We are considering school lunches. We will continue blocks, but also offer some core skills classes daily. Classroom teacher communication is not consistent across advisories. Most people want the longer school day. Year round school would need to be looked at as far as what it actually means. Most are fine with the behavior management, but this is an area we will work on.
- We will look at the calendar for next year at the next meeting.
- B. Wachutka brought up the fact that we, as a board, need to review the director. J. Jirsa will provide the survey that he is taking and B. Wornson will give M. Houtz a variety of other tools.
- We would like a Staff Update added to the normal agenda.

Adjourn--M. Sabo motioned to adjourn. J. Jirsa seconded. Motion passed. 6:18 pm