

Board of Director's Meeting Minutes

Thursday, February 12, 2015 @ 4:45pm

UMA, 2 Federal Drive, Fort Snelling, Minneapolis, MN 55111-4000

Attending:

- Berray, D
- Burge, A. (Secretary)
- Hehre, J (Treasurer)
- Houtz, M (Chair)
- Sabo, M
- Wachutka, B.*
- Wornson, B
- Wordes, Christina (BKDA)

Absent:

- Jirsa, J
- Kutter, Milo (IQS)

Welcome. The meeting was called at 4:42 p.m. with Chair M. Houtz welcoming everyone.

Approval of agenda and minutes from last meeting--M. Sabo moved to accept, A. Burge seconded. Motion passed.

Finance Report--John Hehre and Christina Wordes went over the financial report. We were approved for our line of credit from Nonprofit Assistance Fund and will work on paying off other debts, but conservatively to avoid other issues. Our SOD plan has been submitted and we are waiting to here from the state. We are getting our 3rd year start up grant for \$220,000 to buy furniture. Barb Wornson is going to be applying for some grants. B. Wachutka moved to accept the financial report, D. Berray seconded. Report accepted.

Director's Report --Barb Wornson presented.

- Policies and procedures for approval--A. Burge motioned to approve. M. Sabo seconded. Policies accepted.
 - 701 Fund Balance Policy
 - 708 Purchasing, Procurement and Contracting Policy
 - 214 Out of state travel by school board members
 - 704 Development and maintenance of an inventory of fixed assets and a fixed asset accounting system
- Policies and procedures for reading
 - 533 Wellness policy
 - 857 Food and Beverage
 - 856 Student Nutrition operation

- Lease Aid application update--we are supposed to hear the final word by the end of this week.
- Enrollment Update--227 students total enrolled for next year. 102 new students who have filled out the form online. We currently have 20 9th grade students who are showing interest for next year. If we have a minimum of 30 signed up, then we will have a 9th grade for next year.

Committee Reports:

- Facilities Committee-- John Hehre reported.
 - We are discussing final plans for how much of the building we can use and how that connects with lease aid. Hopefully the final decisions will be made soon.
- PTO --Amy Burge reported.
 - Chinook Books brought in about \$1200. We need to put a call out to the community letting them know about the Fundraising Page on the website.
 - Events are planned for community building: Breakfast for Dinner.
 - Fundraisers that ran last Spring are being planned again: Plant Sales and CSAs.

Other Business

- Some discussion occurred about doing summer programming and the possibility of year round school. Things will not happen this year, but we will look at it as options in the future. A parent survey was just sent out.
- Said S. has resigned from the board due to personal scheduling issues,. but he is willing to work with us on future projects.
- M. Houtz congratulated everyone involved in the Frost Feast: students, staff and volunteers
- We need more board members. Preferably an attorney and someone with Finance & Accounting experience. An email will be sent out to the community.
- We need to raise more funds to meet our annual goal as set forth in our budget. Barb will talk with Natalie Mortenson to ask for an update to the board on this issue.

Adjourn--B. Wachutka motioned to adjourn. A. Burge seconded. Motion passed. 6:20pm