

Board of Directors Meeting

Tuesday, May 6, 2014

UMA, 2 Federal Drive, Fort Snelling, Minneapolis, MN 55111.4000

4:30 p.m.

Minutes

Attending:

Berray, D
Blue, B. (Executive Director)
Elverum, A.
Hehre, J. (Treasurer)
Holub, B. (Chair)
Houtz, M. (Secretary)
Jirsa, J.
Said Sheik-Abdi
Sabo, M.

Guests:

UMA Parents and Prospective Parents
Amy Burge
Phil Moyer IQS Authorizer

1. **Welcome.** The meeting was called to order at 4:46 p.m. with Chair B. Holub welcoming visitors. Introductions were made all around. Visitors who wished to speak were asked to limit their comments to three minutes, to allow enough time for everyone to speak.
 - A question on the update of a site for next year was voiced. This will be addressed by the site committee in the future.
 - A request for more frequent communication with parents was made.
2. **Motion to approve the minutes.** Three corrections were made (TKDA changed to BKDA, J. Hehre presented the *revised* budget, and *two* parents will be asked to serve on the search committee). M. Sabo moved to accept the corrected minutes, A. Elverum seconded. Motion passed.
3. **Election of New Board Members..** John Hehre recommended that Amy Burge, a UMA parent, be added to the Board. J. Jirsa seconded the motion. Motion passed. Chair Holub welcomed her to the Board.
4. **Treasurer's Report**

A request was made to move the Board meetings to the second Tuesday of the month, so that the budget information will be more readily available.

J. Hehre presented the financial report. M. Sabo moved to accept, seconded by A. Elverum. Motion passed.

J. Hehre asked for Board approval to submit Form 990 Federal form to the IRS and the Minnesota State Attorney General. M. Sabo moved to approve with D. Berray seconding. Motion passed.

5. Director's Report.

B. Blue recommended that Q-Comp be continued for next year and that we seek funding for the program. Julie Blue has offered to help with the application and will reach out to the teacher team leaders to work on this together. Chair Holub thanked Julie Blue for her work.

Assessment Update: The MCAs were finished last week. The NWEA will be given at the end of the school year.

Statute 120B.11, World's Best Workforce, an UMA requirement, information will be emailed by B. Blue to the Board.

B. Blue gave an update on Board training. New members will need to attend training in governance, financial, and personnel. Dr. Blue will make a list of providers of such training.

7. Committee Reports

- Search committee is made up of two parents, two teachers, two Board members and John Hehre. A job description, a scoring matrix, and a list of interview questions have been written for the position of Executive Director. The position will be posted on EdPost. Six resumes have been forwarded to members of the Search Committee.

- Outreach, Recruitment and Enrollment. D. Berray reported the results of the enrollment query as follows:

Returning 6th graders to 7th grade: 107 yes

New 7th graders: 6 yes

New 6th graders: 52 yes

45 "maybes" between the two grades.

The "maybe" responders will be called.

Returning 6th graders: 17 no

New 7th graders: 1 no

New 6th graders: 22 no

20 students are on the waiting list.

About 25% of the attendees at the PTA meetings are new parents whose children are not yet enrolled.

The 10th grade numbers will not be confirmed until later.

8. Communication

Again, more communication to parents was requested. Chair Holub will send a communication via the website to parents by the end of the week. The minutes of the last Board meeting may not be sent until they have been accepted by the Board at the next Board meeting.

Denise Goldman, parent, has met with parents and faculty and discussed the current website to include information about UMA. She and her husband, Ken Goldman, owners of Ideapark, have offered in-kind services to provide website design and update. J. Hehre moved that Ideapark proceed with the design. D. Berray seconded the motion and it passed with eight ayes and one abstain.

9. **Facilities.** J. Hehre has communicated with the DNR to pursue the Upper Post. Much depends on the bonding bill in the legislature. There is no start on looking on alternative sites.

10. **Development and Financing.** A letter will be sent to the St. Paul Foundation soon, seeking funding.

11. **PTCA.** Ned Zimmerman-Bence held a focus group with the enrollment committee on collecting data and feedback, including talking points and scripts for calling. At tonight's meeting the agenda includes planning for summer programs and events, plus end-of-year celebration plans. There has been \$4000 worth of fundraising this spring. The next issue of the newsletter will be going out next Friday. A summary of Board minutes is requested.

12. **Policies.** A. Elverum provided copies of policies on drug/alcohol use, medication/health service, and searches. A. Elverum moved to accept these policies. J. Jirsa seconded. Motion passed.

13. **Calendar.** J. Jirsa responded to questions regarding next year's school calendar. The teachers have approved the calendar that has been designed. Discussion on staff development, grading days, every other Friday release day, and other concerns were mentioned. More parents will be polled regarding these matters and more discussion is needed.

14. **Sports.** J. Hehre noted that discussion on this topic will be addressed at future meetings.

15. **Adjourned** at 6:48 p.m.

