



Board of Directors Meeting  
Tuesday 3 December, 2013  
Upper Mississippi Academy  
2 Federal Drive, Fort Snelling, MN 55111.4000  
4:30 p.m.

## Minutes

### Attending:

Blue, B. (Executive Director)  
Elverum, A.  
Hehre, J. (Treasurer)  
Holub, B. (Chair)  
Houtz, M. (Secretary)  
Lyons, N.  
Peterson, P.  
Sabo, M.

### Guests:

Phil Moye, Innovative Quality School (Authorizer)  
Bob Wedl, Innovative Quality School (Authorizer)  
Caitlin Gleason, UMA student  
Julie Gleason, UMA parent

1. **Welcome.** The meeting was called to order at 4:48 p.m.
2. **Motion to approve the minutes** of the previous meeting made by Martin Sabo, seconded by A. Elverum. Motion passed.
3. **Facilities Report.**
  - 3.1 Lease Aid. An application has been submitted to MDE.
  - 3.2 2013-2014 Adjustments discussed
  - 3.3 2014-2015 Projection (Enrollment: B.Blue, Facilities: M.Sabo)  
Enrollment for next year will be 100 6<sup>th</sup> graders and up to 150 7<sup>th</sup> graders.  
M. Sabo reported on facilities: Potential site for a hockey rink with a building partnership.

Five school tours are scheduled with 160 people signing up. Enrollment for sixth graders will open on January 6 at 1:00 p.m. The enrollment policy from last year will be in place.

**3.4 Recommendations re: 10<sup>th</sup> grade.** A survey was sent to present 9<sup>th</sup> grade parents asking level of commitment to a 10<sup>th</sup> grade. Seventy percent of the response rate was favorable. C. Mortenson will coordinate a program to advance 10<sup>th</sup> grade plus facilities. There will be a Town Hall meeting on Saturday, December 14 from 3:00-5:00 p.m.

There are three variables: facilities, academic standing, and number of students. Nancy Lyons asked for a copy of the results of the survey. B. Blue will make it available.

Chair Holub requested that B. Blue flesh out the program so that the Board can make a decision on 10<sup>th</sup> grade at the next Board meeting. A budget will be built with assistance from BKDA.

**4 Personnel:** The staff has been stabilized in the last six weeks.

**5. Recruiting.** This is going well B.Blue will coordinating the effort.

**6. Advancement**

6.1 Individuals contributed approximately \$7,000 during Give to the Max Day.

6.2 Grants. Reply from Best Buy with some matches. Julie Blue submitted a \$100,000 grant request to Cargill for the culinary and garden program.

6.3 UMA Stewards. B. Blue has met with them; the group is becoming active.

**7. Treasurer's Report.**

Discussion followed by motion (N. Lyons) to accept and A. Elverum seconded. Motion passed.

**8. Assurances and Policies**

Amy Elverum will provide a list of school policies. Board will take them up at the next meeting. Chair Holub thanked A. Elverum for pulling the policies together and also thanked J. Hehre for his efforts as COO.

**9. Authorizer's Comments.** Several concerns were addressed and discussed. B. Blue thanked P. Moye and B. Wedl for their efforts. A motion was made by N. Lyons to submit a loan application to the Minnesota Nonprofit Assistance Fund. B. Holub seconded and motion passed.

**10. Other Business.** None.

A motion by M. Sabo and a second by A. Elverum to adjourn. Passed.

The next board meeting is scheduled for Tuesday, 7 January at 4:30 p.m. at UMA

Respectfully Submitted,  
Marcia Houtz, Secretary